

## QAR Team Meeting August 8, 2011

Next Meeting –8/22/11 at WH2NW 9:00AM

First	Last	Organization	Present
Bakul	Banerjee	CD	
Frank	Cesarano	BSS	X
Nicole	Gee	WDRS	
Tom	Gehrke	QAE	X
Jed	Heyes	QAE	X
Tom	King	QAE	X
John	Martzel	QAE	
Kurt	Mohr	QAE	
Adam	Bracero	TD	X
Don	Rohde	AD	X
Keith	Schuh	PPD	X
John	Dawson	ES&H	
Rod	Walton	FESS	X

### Action Items for Next Meeting

1				
2				
3				

### Agenda for today:

#### Updates:

**Assurance Council:** Last met on the 2<sup>nd</sup>. Still in yellow condition for ARRA funds for NOVA & LBNE. Staffing on all projects is an issue. Dashboard will be up & running by the end of December but a key resource is leaving the laboratory. Resource loaded WBS is being mapped by Financial. Task force on CAS is continuing. There is a requirement of a 35% vehicle reduction over 3 years, 15% this year. This includes special purpose vehicles. Assurance Council is in the process of changing its charter. Specific changes unknown at this time. A need for a lab-wide issues management/tracking system was discussed because Stuart Henderson asked if there was one he could use. Several attendees asked about the status of the consolidated assessment schedule. There were told is not being updated due to OQBP resource issues but it was agreed that we will post the last version to the web.

OQBP organization changes.

Bob Grant is retiring. Jed Heyes will be taking over OQBP responsibilities.

**ES&H:** N/A

**WDRS:** N/A

**BSS:** N/A

**Assessments:** All are M&TE assessments. TD, done. ES&H, opens today. FESS, draft report reviewed. PPD, plan in progress. BSS, draft in progress. CD, plan under review. WDRS, done.

#### Graded Approach

CAMP, Capital Asset Management Process for FESS will be taken off the graded approach tools list. It is rarely used. The procedure is being edited currently.

**Process Improvement:** N/A

#### NOTES:

Tom Gehrke

Meeting adjourned – duration 45 min